



"2011 WORKSHOP SCHEDULE"
"HOW TO DO BUSINESS WITH THE CITY OF WICHITA & USD 259"
AND "HOW TO BECOME CERTIFIED AS A DISADVANTAGE BUSINESS ENTERPRISE
(DBE) "WITH THE STATE OF KANSAS WORKSHOP

<u>Date</u>	<u>Time</u>	<u>Location</u>
March 15, 2011 Tuesday	5:00pm-6:00pm	Evergreen Neighborhood City Hall "How To Do Business with the City of Wichita and USD 259"
May 11, 2011 Wednesday	9:00am-12:00 noon	Board Room (1 st floor) City Hall-455 North Main <i>"Mini Procurement Match making Event"</i>
July 21, 2011 Thursday	10:00am-12 noon	Personnel Training Room, (10 th Floor) 455 North Main – City Hall <i>"Disadvantage Business Enterprise (DBE)" Certification Training Workshop</i>
September 19, 2011 Monday	5:00pm-6:00pm	Linwood Recreation Center "How to Do Business with the City of Wichita and USD 259"
November 16, 2011 Wednesday	9:00am- 12 noon	Personnel Training Room (10 th floor) City Hall-455 North Main <i>"Mini Procurement Match making Event"</i>

For more information or to register for one of the scheduled **"How to do Business with" workshops**, please contact Purchasing staff at (316) 268-4417. (All workshops are free)!

NOTE: The **May 11th AND NOVEMBER 16th** workshops will be **"Mini Procurement Match making Events"** where vendors will make presentations on their business to government purchasing agents and area contracting officers in effort to gain access to contract opportunities. The "Mini Match making Events" presents an excellent opportunity to vendors to spotlight their companies.

The "How to do Business with workshops schedule" can be found on our website at <http://ep.wichita.gov> under "Additional links", [How to do Business with the City of Wichita](#).