



**“2012 WORKSHOP SCHEDULE”  
“HOW TO DO BUSINESS WITH THE CITY OF WICHITA & USD 259”  
AND “MINI PROCUREMENT MATCH MAKING EVENT”**

<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>March 26, 2012 Monday</b>	<b>5:00pm-6:00pm</b>	<b>Evergreen Neighborhood City Hall “How to Do Business with the City of Wichita and USD 259”</b>
<b>May 16, 2012 Wednesday</b>	<b>9:00am-12:00noon</b>	<b>1<sup>st</sup> Floor Board Room 455 North Main <i>“Mini Procurement Match Making Event”</i></b>
<b>September 10, 2012 Monday</b>	<b>5:00pm-6:00pm</b>	<b>Linwood Recreation Center “How to Do Business with the City of Wichita and USD 259”</b>
<b>November 14, 2012 Wednesday</b>	<b>9:00am- 12 noon</b>	<b>1<sup>st</sup> Floor Board Room 455 North Main – City Hall <i>“Mini Procurement Match Making Event”</i></b>

For more information or to register for one of the scheduled **“How to do Business with” workshops, please contact Purchasing staff at (316) 268-4417. (All workshops are free)!**

**NOTE:** The **MAY 16<sup>th</sup> AND NOVEMBER 14<sup>th</sup>** workshops will be **“Mini Procurement Match making Events”** where vendors will make presentations on their business to government purchasing agents and area contracting officers in effort to gain access to contract opportunities. The “Mini Match making Events” presents an excellent opportunity to vendors to spotlight their companies.

The “How to do Business with workshops schedule” can be found on our website at <http://ep.wichita.gov> under “Additional links”, [How to do Business with the City of Wichita](#).